

Overview and Scrutiny Task Group - Town Centre Vitality

Agenda and Reports
for consideration on

**Thursday, 3rd December
2009**

in Committee Room No 1, Town Hall, Chorley
at 6.30 pm, or on the rising of the Executive Cabinet
meeting, whichever is the later



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27 November 2009

Dear Councillor

OVERVIEW AND SCRUTINY TASK GROUP - TOWN CENTRE VITALITY - THURSDAY, 3RD DECEMBER 2009

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Town Centre Vitality to be held in Committee Room No. 1, Town Hall, Chorley on Thursday, 3rd December 2009 commencing at 6.30 pm, or on the rising of the Executive Cabinet meeting, whichever is the later.

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes of last meeting (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Town Centre Overview and Scrutiny Task Group held on 5 November 2009 (Minutes enclosed).

4. **Use of Vacant Properties/Enforcement issues**

The principal purpose of the meeting will be to consider issues around the number of vacant retail and commercial properties in the town centre.

The Task Group may wish to consider, amongst other factors, current policies on the promotion or enhancement of the appearance of empty premises: current practices on enforcement of statutory or discretionary obligations; and the encouragement of the refurbishment of empty flats above shops to assist increased residential usage within the town centre.

Simon Clark (Service Manager (Environment)) and Zoe Whiteside (Strategic Housing Services Manager) have been invited to attend the meeting, along with other Business Directorate Officers, to advise the Group of present policies and practices, and future plans.

There will be an opportunity to question the Officers and determine preliminary recommendations for assessment at a later stage. The Group will also be able to raise any relevant licensing issues with the Service Manager (Environment).

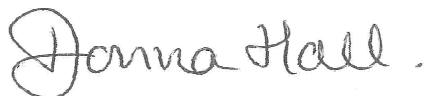
5. **Town Centre Visit**

The Group's instructions will be sought on the arrangements to be made for a suggested visit to the town centre of a similar local authority as part of the evidence gathering process.

6. **Date of next meeting**

The Task Group will need to agree the date of its next meeting.

Yours sincerely



Donna Hall
Chief Executive

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Distribution

1. Agenda and minutes to all Members of the Overview and Scrutiny Task Group - Town Centre Vitality (Councillor Peter Wilson (Chair), and Councillors Julia Berry, Alistair Bradley, Anthony Gee, Marie Gray, Pat Haughton, Harold Heaton, June Molyneaux, Mick Muncaster, Geoffrey Russell and Stella Walsh) for attendance.

2. Agenda and minutes to Jane Meek (Corporate Director (Business)), Cath Burns (Economic Development Manager), Peter McAnespie (Planning Policy and Urban Design Team Leader), Conrad Heald (Town Centre Manager), Simon Clark (Service Manager (Streetscene)), Zoe Whiteside (Strategic Housing Services Manager), Louise Finch (Acting Head of Communications) and Tony Uren (Democratic and Member Services Officer) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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